**Weekly progress form - Yuchu Han**

* Project
* Team members
* Meetings number / date
* Progress since last meeting
* Current state
* Plan for coming week
* Discussion points
* Signature
* Complete the requirement Table

Example

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Requirement | Customer | Approve /not | Priority | Development |
| List requirement  Google maps  Shortest path |  |  |  |  |